

Wiltshire Pension Fund Committee - Actions Log					
Minute reference	Section	Meeting Action	Task owner	Target date for completion	Date completed
24 (24/06/21)	Procurement (New Payroll System)	Updates on the integrated payroll and payments system project to be brought back to committee	JD	05/10/23	23/11/23
50 (23/03/23)	Governance (Business Plan)	A business plan action plan would be brought back to Committee in 6-months' time which would demonstrate timescales	JD	05/10/23	23/11/23
71 (15/06/23)	Governance (Training)	The Committee agreed that the Officer would contact Committee Members to collate their views and look to set the Training Plan in context of the provided feedback	DR	05/10/23	23/11/23
86 (13/07/23)	Administration (KPIs)	Admin KPI reports to include previous target figures with an arrow to demonstrate the direction of travel	JF	05/10/23	23/11/23
99 (13/07/23)	Administration (Fraud)	To receive an update on the fraud case, to include SWAP concluding the matter quickly and that if fraud is evidence, that the Police should be involved. Additionally, comment on any assessment of recompense and that an emergency response procedure is in place for the future.	JF	05/10/23	23/11/23
107 (14/09/23)	Governance (Training)	Approved a joint training session on equality, diversity and inclusions to be arranged for the Local Pension Board and Committee members	DR	tbc	14/11/23
118 (14/09/23)	Investment (SAA)	The Committee sought a divestment from a Brunel Investment portfolio of £1.5m due to a company within that portfolio which did not align with the Fund's investment strategy. Additionally a tightening of the policy in place by Brunel was also sought including the way that they instruct their managers to convey the policy	CM	23/11/23	23/11/23
130 (23/11/23)	Governance (Training)	To receive relevant MiFID II training/guidance to enable members who have not completed their self-certification forms, to do so.	DR	28/03/24	
142 (23/11/23)	Administration (KPI Improvements)	A detailed KPI Improvement plan with actions and time scales will be presented in December 2023.	JF	14/12/24	
142 (23/11/23)	Governance (Business Plan)	The Committee to receive a 3 year Business Plan for the period 2024-27 at their March 2024 meeting which will include the KPI Improvement Plan	JD	28/03/24	
142 (23/11/23)	Governance (Budget)	To receive the findings of a resource review of the whole Fund for incorporation, if necessary, into the budget to support the 2024-27 Business Plan	JD	28/03/24	